

# BSLC Council Meeting Minutes

18 FEB 2008

7:00PM

CONFERENCE ROOM

MEETING CHAIR	Bill Boltz		
COUNCIL MEMBERS	Mary Anderson, Bill Boltz, Reggie Drout, Charles Durrenberger, Lyneen Elmore, Jack Foote Terri Lappin, Greg Ogden, Pete Pederson, Pastor Kate Schlechter		
INVITED ATTENDEES	Rhonda Karrer (Academy Director), Jennifer Randle (Treasurer)		
VISITORS	Peter Clark (Thrivent Financial)		
CALLED TO ORDER AT	7:01pm		
DEVOTIONS BY	Terri Lappin	FAITH SHARING BY	Greg Ogden

## 1. Approval of Jan 2008 Minutes

Bill Boltz

5 minutes

Discussion: Excellent note taking by Greg

M/S/A: to accept Jan 22 minutes

Action items	Person Responsible	Deadline
<b>Send approved minutes to Dorothy</b>	<b>Terri</b>	<b>22 Feb</b>
<b>Ask Dorothy to make copy for bulletin board</b>	<b>Terri</b>	<b>22 Feb</b>
<b>Send minutes summary to Dorothy for Vistas</b>	<b>Terri</b>	<b>22 Feb</b>

## 2. Thrivent Financial

Peter Clark

15 minutes

Discussion: Peter presented general information about services Thrivent can provide to BSLC. Article to appear in Vistas (draft version attached). Greg requested additional information regarding Thrivent opportunities (matching funds, etc). Lyneen suggested an information packet that we can give to members inquiring about Thrivent. Reggie told of Thrivent's help to provide turkeys at Thanksgiving and special gift purchases at Christmas to families BSLC helped. Peter inquired about adding a third Congregation Coordinator (training on March 10th).

Action items	Person Responsible	Deadline
<b>Job description for Congregation Coordinator</b>	<b>Peter</b>	<b>22 Feb</b>
<b>General information brochures</b>	<b>Peter</b>	<b>22 Feb</b>

## 3. Academy report

Rhonda

20 min

Discussion: Rhonda provided a written report (attached). Wifi equipment purchased doesn't reach the other Education Building but hardwiring will correct this. Webcam system will be installed. Pastor Kate commented that we need permission from parents for webcam use. Budget question by Greg regarding \$548 teacher and aide expenses being over budget. The financial report for the academy was discussed and the monthly budget calculations may be off. Pete asked if Rhonda had concerns regarding registration given increased tuition. Rhonda concerned about full day program and is considering offering it only if the class fills' also considering restructuring fees to encourage full time users.

Off topic: Suggestion by Charles that ministry team leaders also participate in faith story.

Action items	Person Responsible	Deadline
<b>Ask Herb how teacher/aide are expensed</b>	<b>Jennifer</b>	<b>17 Mar</b>

#### 4. Treasurer's Report

Jennifer Randle

20 min

Discussion: Jennifer recommends an independent Audit Committee that will report to Council. Not likely to get help from other churches. Lyneen reported a favorable response from inquiries at the U of AZ. Annual report was submitted to BSLC office. Copier lease is a concern, expensive (on tonight's agenda as separate item).

Action items	Person Responsible	Deadline
<b>Set up meeting between Jennifer and UA</b>	<b>Lyneen</b>	<b>March 1st</b>

#### 5. Pastor's Report

Pastor Kate

10 min

Discussion: Report provided (attached). Pastor Kate addressed Herb directly regarding over budget of continuing education expenses. Larry Martin services are being planned. BSLC 30th anniversary occurs this month. Council needs to discuss/plan a special event. Bill stated thanks to Kate for council retreat efforts, other members agreed.

Conclusion: **30th Anniversary event for future agenda item**

#### 6. Memorial Garden Nominations

Greg

3 min

Discussion: Memorial Garden Committee is composed of five members appointed by Council; we need to replace 2 who are stepping down.

M/S/A: to appoint Brenda Engleby and Randy Karrer to Memorial Garden Committee.

#### 7. Copier Contract

Jack

30 min

Discussion: Current lease expires April 3rd. Five copier leasing companies were investigated. Spreadsheet showing comparisons provided (attached). Current expenses are about \$11,000/year. We make about 91,000 copies per quarter. Action Imaging Group (AIG) is a locally owned company providing personal attention. Other companies are owned by larger companies with headquarters outside Tucson. We are not likely to reduce copier expenses. Recommended copier from AIG is Ricoh MP5500SP w/upgraded finisher. Suggestions made were to learn about networking capabilities, copy rating, check online review/consumer reports, demonstrate copier, business references for AIG.

M/S/A: to notify current lease holder that we will not renew the contract with them.

Motion made to table further discussion until we have answers to above questions.

Action items	Person Responsible	Deadline
<b>Get answers to questions</b>	<b>Jack</b>	<b>Mar 17</b>
<b>Motion at next meeting as appropriate</b>	<b>Jack</b>	<b>Mar 17</b>

## 8. Web Communication

Terri

15 min

Discussion: Propose a closed (limited access) Yahoo Group account for Council member communication. Discussed how group works (email distribution and archive, file storage, calendar w/reminders).

Action items

**Set up Yahoo Group for BSLC Council**

Person Responsible

**Terri**

Deadline

**22 Feb**

## 9. Goals 2008

All council

25 min

Discussion:

Goals need to be measurable. Partial listing of goals discussed

- ❖ Need for increased communication between council and congregation. Council members in Narthex after services greeting worshipers.
- ❖ Educate (inform) congregation about church size (pastoral congregation moving into program congregation.) Ministry team workshops needed. Liaisons encouraged to teach this concept at ministry team meetings
- ❖ Program church requires changes in budget process, office structure, etc.
- ❖ Quarterly congregational life events

M/S/A: Move that the council recognizes that Beautiful Savior Lutheran Church is in actuality a program size church and that we actively live into the functioning and infrastructure of said program church.

Action items

**Send Terri five measurable goals based on retreat training and tonight's discussion**

Person Responsible

**All**

Deadline

**22 Feb**

## 10. Budget 2008

Greg

5 min

Discussion: Income and expenses from May 2003 to current match but ending balances don't. There is a discrepancy of \$863.74 between Greg and Herb's Memorial Garden balance.

Conclusion: Bill proposes that Greg and Herb come to conclusion and report back to council.

Action items

**Come to agreement with Herb re balance**

Person Responsible

**Greg**

Deadline

**17 Mar**

## 11. March 5th Lent Service

Mary

5 min

Discussion: Council members asked to sign up to bring food, set up, clean up.

Conclusion/motion: Need more than what have signed up so far.

Action items

**Report to Mary what we can bring, do**

Person Responsible

**All**

Deadline

**20 Feb**

## 12. President's Update

Bill

18 min

Discussion: Sexual harassment policy passed out (attached) and modified (add "Inc." to official name, remove "work" and "working" in second paragraph, item (3), correct misspelled word ("or" instead of "nor").

Cake will be served during upcoming Lutheran's Linger Longer in recognition of our 30th anniversary (Feb 2008).

Ministry team leaders are needed for Congregation Life, VBS, Personnel, Stewardship, and Evangelism

M/S/A: to accept Sexual harassment policy with discussed corrections

Action items

Person Responsible

Deadline

**Cake arrangements**

**Bill**

### **13. Meeting Outline**

Bill

2 min

Discussion: Bill requested timely replies to emails and phone calls. Further discussion next month

### **14. Adjournment at 9:45**

### **15. Closing Prayer**

Reggie Drout